

**State of Wisconsin
Emergency Medical Services Advisory Board
Emergency Medical Services Data Management and Systems Quality Meeting Minutes
December 2, 2014**

Members in attendance: List with EMS Office

Others attending: List with EMS Office

Call to Order: Meeting called to order by Carrie Meier at 08:30.

Introductions: Everyone in attendance introduced him or herself.

Approval of Minutes: Minutes moved for approval and 2nd, approved.

Chair Report: Announced that Les Luder is no longer a member of the committee.

Comments from Committee Members:

Ad Hoc Committee Report: None

Unfinished Business:

Action Items:

#	ITEM	DISCUSSION	DISPOSITION	PERSON RESPONSIBLE	OTHER COMMITTEE IF CROSSCUTTING ISSUE
1	Expanded Reports of services not current on WARDS - Chuck Happel	1 new Service. 14 Services have not reported in the last month. All Services have reported (at some point in time) but they may not have been compliant for multiple months. 3 Services are using a different type of software.			
2	WARDS survey - Kurt Zellmann	Review of the survey draft for possible deployment at the same time as the January	Motion and 2 nd to remove "locally - within my county"	Division of Public Health	Full Board

		<p>monthly WARDS report. Would it be helpful for people to receive statewide data to help people prepare? Should we remove “locally-within my county”? Would this removal affect counties with only one service?</p>	<p>from item 6 answer choices but keep “regionally” and “statewide”. Will be presented to the full board Wednesday, Dec. 3rd, 2014.</p>		
3	<p>Update on Imagetrend Version 3.0 (Elite) – Chuck Happel</p>	<p>Contract approved Beta test group for January 2015 to test the product and provide advisory board feedback. Recommend Services who are using other data collection services (Fire House, Zoll) wait to integrate Imagetrend Elite until Jan-Mar 2015. Mandatory compliance for all WI EMS Services by the end of 2015. Kep Anderson provided an update of the progress that Imagetrend has made towards deployment of the product. Discussion of creating a trimmed down version of the NEMSIS data dictionary to explain essential functions. Training videos will be ready to release simultaneously when the software is released.</p>	<p>Committee will meet at least once before the next meeting to create a document for preparation of moving forward on NEMSIS version 3. Share a list of bullet points for a memo with the board Dec. 3rd, 2015. Bullet suggestions::</p> <ul style="list-style-type: none"> • Two sets of data mapping the old version and the new version • Technology change • New way of functioning • Working on new data points definitions • Seeking Beta agencies 	<p>Carrie Meier will send out a copy of the bullet points to the committee before taking addressing them with the board tomorrow.</p>	<p>Full Board</p>
4	<p>Update on expanding on comments section of WARDS form specific to Stroke</p>	<p>Elements are already there for Imagetrend version 3. They can be added to the current version in the interim.</p>	<p>Chuck Happel will verify that information is there and available.</p>	<p>Chuck Happel</p>	
5	<p>WI TRAC Update</p>	<p>EMS trainings being scheduled. Dates and locations have not been determined yet. More information will be provided soon.</p>			
6	<p>Data Sets and Education Points</p>	<p>Agreed to use state specific and national specific data sets they recommended. The points are available on the WARDS website near the bottom.</p>			
7	<p>E-Licensing</p>	<p>Speed of image trend in E-Licensing and WARDS. Is there an option to remove “disapproved” LCA’s from the Service Director’s data base? Not yet, but if a service informs the State EMS Office what</p>	<p>Imagetrend is working on both of these items.</p>		

		they would like removed, we can remove it.			
8	Hospital Hub	Hospital Hub is now running again. Not all agencies have been transferred over to the new system.			

New Business: None

Correspondence: None

Agenda for Next Meeting:

- WARDS updates
- Elite movement
- Review WARDS stroke elements
- Wi TRAC training and updates
- E-Licensing updates
- NEMSIS updates

Next meeting date: April 7, 2015.

Adjournment: Motion to adjourn by Tom Fennell, 2nd by Chris Walters, carried. Adjourned at 9:18 am

Respectfully submitted,

Christy Thatcher-Baguhn